

The Green School Parent Contract 2020

Payment of Fees:

Parents have absolute responsibility for the punctual payment of any Fees applicable to the student attending the School. The Green School therefore requires all school fees to be paid monthly, 1 (one) calendar month in advance, in the form of a mandate debit order. This document needs to be completed upon receipt of the acceptance letter provided by the School. Should any debit orders due by the Parents remain unpaid/rejected for a period of 30 (thirty) days after due date, interest will be charged at 15% per month as well as any bank charges accrued. The Parents may pay the School Fees in instalments (as per the fee structure provided below) but must be aware that should the Parents default twice within a 12 (twelve) month period, they will be liable for the full year's School Fees upfront. The School reserves the right to withhold reports and transfer cards until all amounts owing have been paid. The School shall be entitled to hand the overdue account over to its attorneys or appropriately registered debt collectors who may in turn claim all default, administration, and collection costs as contemplated in the Magistrate's Court Act 32 of 1944 that may arise as a result of the Parent/s failure to pay.

The Parents hereby authorise the School and/or any of its associates to conduct any credit inquiries on the Parents as may be necessary from time to time. The Parents hereby give the School permission and authorisation to supply consumer credit information to any debt collectors and/or credit bureaux (and in this regard it is recorded and acknowledged by the Parents that the School may transmit to any debt collectors and/or credit bureaux data about this Parent Contract as well as information on the non-compliance with the terms and conditions of this Learner Admission Contract by the Parents.

The Parents agree to reimburse to the School any expenses that the School incurs on behalf of or in relation to the Learner, such as emergency medical expenses. Proof of such expenses will be made available to Parents on request.

Termination Notice Period:

The Green School requires *one full calendar term's written notice* should the student decide to leave the school. Failure to provide this within the termination notice period mentioned will result in school fees for the upcoming/following term, to be charged for *in full*, and the refundable deposit stipulated in point 2, to be offset against the final amount owed.





2020 Fee Structure:

GRADE	ANNUAL FEE	MONTHLY FEE
Pre-school (ages 2-4)	R51 000,00	R4 250,00
Grades 0 - 3	R74 400,00	R6 200,00
Grades 4 - 7	R90 000,00	R7 500,00
Learning Support/Extension		R1 800,00

- Please note that fees are payable in advance each month in twelve (12) instalments via a **mandatory debit order system** from 31 December 2019 (or at the end of the first month of enrolment) to 31 December 2020.
- A *once-off sundry* amount of R 1250.00 will be required upon admission for all stationery and resources for 2020.
- A 5% discount is applicable to all siblings.

Upon confirmation of acceptance to the school, the following amounts will be due upon enrolment in order to secure your child's admission:

1. Non-refundable Development Levy

A non-refundable Development Levy for the amount of **R10 000.00** will be required prior to admittance to the school, applicable to Grade 0 (R) – Grade 7 only. This is a once-off payment and contributes towards the purchasing of our yearly international curriculums and infrastructure during the full course of your child's entire stay at The Green School.

2. One-month Refundable Deposit

A one-month refundable school fee deposit is required in advance in order to secure your child/children's placement at The Green School. This is applicable to all grades i.e. Pre-school – Grade 7. This will be refunded in full should *one full calendar term's notice be given in writing* before the departure of a student, and should no monies still be owed to the School. If you wish to withdraw your child before a *full term's written notice* is provided, this deposit will be forfeited as well as additional termination costs charged for. Refer to the Termination Notice Period.



3. School fees for the month of acceptance

Over and above the deposits due as stipulated above, the current month's school fees in which your child joins the school will also be due and will need to be paid via a separate EFT into the banking account details provided below.

4. The School's Banking Details for initial deposits and sundry amounts is:

First National Bank
 Account Name: The Green School
 Account Number: 62490981521
 Branch Code: 251655

Payment Reference: For all payments into the school account, kindly use your **CHILD'S NAME** and **SURNAME** as the payment reference

Parent/Teacher Communication:

Parents are expected to attend *all school meetings*, including parent evenings, teacher conferences and feedback sessions. The school and teachers will make use of the Seesaw Parent App (which will need to be downloaded upon enrolment) as well as Email as the main source of communication. Some classes will form WhatsApp groups which will act as a notice board.

Dropping and Fetching Children:

Playgroup/Pre-school:

Drop off: 07:15-08:30 – There will be NO supervision before 07:15

Collection: 13:00 -13:30 (Mon, Tues, Thurs & Friday)
 13:00 – 13:05 (Wed)

Penalty: Should you collect your child later than 13:30 (Mon, Tues, Thurs & Friday) or after 13:05 on a Wednesday, there will be no supervision for your child and the school will not be held responsible in the event of any loss, injuries or death. You will be sent your first letter of warning, after which you will be **penalised R150** for every 30 minutes you arrive late. This will be added to your debit order at the end of the month.



Primary School (Grades 0-3):

Drop off: 07:15-08:00 – There will be NO supervision before 07:15

Collection: 13:30 -14:00 (Mon, Tues, Thurs & Friday)
13:00 – 13:05 (Wed)

Penalty: Should you collect your child later than 14:00 (Mon, Tues, Thurs & Friday) or after 13:05 on a Wednesday, there will be no supervision for your child and the school will not be held responsible in the event of any loss, injuries or death. You will be sent your first letter of warning, after which you will be **penalised R150** for every 30 minutes you arrive late. This will be added to your debit order at the end of the month.

Middle School (Grades 4-7):

Drop off: 07:15-08:00 – There will be NO supervision before 07:15

Collection: 14:00 -14:30 (Mon, Tues, Thurs & Friday)
13:00 – 13:05 (Wed)

Penalty: Should you collect your child later than 14:30 (Mon, Tues, Thurs & Friday) or after 13:05 on a Wednesday, there will be no supervision for your child and the school will not be held responsible in the event of any loss, injuries or death. You will be sent your first letter of warning, after which you will be **penalised R150** for every 30 minutes you arrive late. This will be added to your debit order at the end of the month.

Absentees:

If your child is sick or cannot attend school, please email or message the classroom teacher as soon as possible. If students are unable to participate in sports or are absent for more than three days, a medical certificate is required.

Readers and Library Books:

Students take home books each day. Books are precious, and we have spent a lot of time and money finding just right books for our library. Take special care of them at home. If books come back damaged we will ask that they be replaced.



Homework Policy:

There has been research that has found that there is little correlation between homework and academic achievement, in the elementary years. We do believe that it is more important for our students to go home and spend quality leisure time, family time and have an early night. Never will we prescribe hours of homework.

Reading is compulsory every day for our students and they may be given 10 – 20 minutes of revision in numeracy or other subjects, depending on the unit.

Please note: it is important that our students complete the revision alone, as this gives teachers a good indication of how a student fares independently.

Please see below the guidelines to allocated time for homework per grade:

Grades 0 - 2	20 – 30 minutes	Daily Reading	Read to by parent, sibling or guardian or read own book
	10 minutes	Numeracy/Afrikaans	Unit Depending
Grade 3 - 7	45 – 90 minutes	Daily Reading and Writing Journal	Read to by parent, sibling or guardian or read own book. Aloud or alone. Write about their reading in their journals
	10 – 20 minutes	Numeracy/Afrikaans	Unit Depending

Please note that reading is compulsory and the above are guidelines.

Discipline:

Learners are expected to treat their peers, teachers and themselves with respect. At The Green School, we feel that the social curriculum is as important as the academic. As a result we spend a portion of each day discussing how we will behave and what is expected from each child and teacher that day. Our classroom rules are an agreed upon code that each member of the class contributes towards. Students are taught and understand that other learner's behaviour and attitude affects their day and ability to reach their own goals. If a learner is disruptive or disrespectful towards peers or teachers, parents will be asked to collect them from school.



Dress Code:

The Green School has no school uniform; learners are expected to come to school, clean, neat and dressed appropriately for their day’s activities e.g. shorts and a t-shirt with slops or running shoes.

Lunches:

We encourage each child to eat healthy food. Learners need to come to school with 2 healthy snacks, a lunch and a bottle of water each day. No treats, chocolates or sodas will be allowed at school. Highly processed foods, treats and chocolates all affect a child’s ability to function in the morning.

Specials:

This year our school curriculum includes daily sports, music/drama, S.T.E.A.M, Genius Hour and Art.

Additional sporting and craft activities will be introduced on a termly basis and will be charged separately.

I, _____ parent of, _____ hereby agree to the terms and conditions mentioned as per the above Parent contract for 2020.

DATE

SIGNED AT

PARENT SIGNATURE:

PRINCIPAL SIGNATURE:

